



POLICY AUDIT INFORMATION: HEALTH & SAFETY TRAINING & GAMES POLICY

Date Created:	1 st September 2022		
Board Approval:	1 st September 2022	Signed:	
Policy number:	ACA – 001		
Next Review Date:	1 st September 2023		

[illegible]



HARTLEPOOL UNITED FOOTBALL CLUB

HEALTH & SAFETY POLICY TRAINING & GAMES

Introduction

This policy is based on the FA's guidance for health and safety for football clubs.

The health and safety policy for training & games is appropriate to the type of facilities and equipment used.

The Club's Health and Safety Policy for training & matches, means applying common sense to the use and maintenance of the pitches and facilities used by the Football Club. Staff must ensure that it is a safe environment to carry out the club's activities.

Health and Safety Policy for Training & Games

1. Academy Manager/Lead Coaches will be responsible for checking the health and safety policies for all private/local authority facilities, e.g., local sports centres, schools etc., to ensure there is a health and safety policy & public liability insurance in place for the facilities. It is the responsibility of the Academy Manager/Lead Coaches to ask for the regulations and best practice guidance relating to usage of these facilities. They will establish what the club is responsible for and what the provider is responsible for. This should be clearly indicated when initially hiring the facility. When using the club's own facilities, they will ensure that the health and safety policy and best practice guidance are in place and make sure it is appropriate.
2. The Academy Manager/Lead Coaches will ensure that all staff are aware of the health and safety policy and take ownership of their responsibility.
3. The Academy Manager/Lead Coaches will ensure the club has public liability insurance and follows the expectations of the insurance policy.
4. The Academy Manager/Lead Coaches will complete an Emergency Action Plan for any facilities used by Hartlepool United Football Club. They must identify access routes for the emergency services.
5. The Academy Manager/Lead Coaches will ensure all staff conform to the FA's Goalpost Safety Guidance.
6. All coaching staff will check the pitch/training areas before games/sessions use for obvious dangers e.g., broken glass, drinks cans, dog excrement etc.
7. All coaching staff will ensure goalposts are erected correctly and always supervised by adults.
8. All coaching staff will ensure they know where the nearest phone is.
9. At every game/training session coaching staff will be in possession of medical records/registers of all participating children.



10. At every game/training session a suitably qualified first aid person must be in attendance. This will usually be a Physiotherapist and or a sports therapist (ITMMiF qualified).
11. All coaching staff should be aware of the established emergency procedures at facilities used by Hartlepool United Football Club.
12. Hartlepool United Football Club will conform to the FA guidance & best practice for:
 - (i) Travel and trips when transporting club staff and children to and from football activities.
 - (ii) Dressing Room procedures
 - (iii) Photography & Video
13. All incidents/injuries should be reported on an Incident/Accident Report Form to the Academy Manager/Lead Coach.